

2024 NH DRINKING WATER EXPO & TRADE SHOW
EXHIBITOR BOOTH REGISTRATION FORM
Thursday, October 24, 2024
Grappone Conference Center, Concord, NH

Exhibitor Registration:

Company Name: _____

Contact Person: _____

Phone: _____ Email: _____

Attendee Information Prime booths include two people who can attend seminars, receive TCHs and lunch at no additional cost. Regular booths include one person who can attend seminars, receive TCHs and lunch at no additional cost. Additional attendees must register at \$100 to earn TCHs and lunch, or \$40 for lunch only.

Name: _____ Name: _____

Name: _____ Name: _____

Exhibitor Program Listing: Please include the information exactly how you would like to see it printed in the Program Listing. Information for the Program Listing must be received by September 30.

Company Name: _____

Contact Person: _____

Website: _____

Product/Services _____

Address: _____

City: _____ State/Zipcode: _____

Phone: _____ Email: _____

Booth Selection: Each booth is 10' x 8' and includes one 6' skirted table, an 8' high back wall and a 3' high side drape, two folding chairs, and one (1) 7" x 44" one-line ID sign with booth number. Prime Booths are located in the Conference Center lobby where the foot traffic is the heaviest and there are only 15 available. There are 23 Regular Booths available which are located inside the Exhibitor Hall. NHHWA members have preference in booth selection, next comes the order in which registrations are received. Please indicate if you have a preferred booth location (see map in separate document):

- ☐ Regular Booth Exhibitor: \$450 for NHHWA Members, \$500 for Non Members = \$ _____
- ☐ Prime Booth Exhibitor: \$630 for NHHWA Members, \$700 for Non Members = \$ _____
- ☐ Additional booth attendees (1 included with Regular, 2 with Prime) who want to earn TCHs: \$100 each = \$ _____
- ☐ Additional booth attendees (1 included with Regular, 2 with Prime) who want lunch only: \$40 each = \$ _____

Electric Service: Please indicate below if you will need electric service for your booth. Please note, there is an additional fee of \$125 to have electric service for exhibitor booths.

- ☐ YES, I need electric service for my booth.

Set-Up Information: The exhibit areas will be open for you to set-up your booth on the evening of Wednesday, October 23 between the hours of 6:00-8:00 PM and the morning of Thursday, October 24 from 6:30-7:30 AM.

Please Flip Over to Complete Registration

Raffle Prize Donation: Raffle prizes which help to increase visitors and donations are greatly appreciated. Please indicate what you will be donating for this year's event. Past donations have included gift cards and promotional items. Prizes can be dropped off at the registration table or prize booth the day of the Expo.

Sponsorship Opportunities: Your support is needed in order to make these activities possible! Please consider one of these sponsorship opportunities for this year's event.

- ☐ **\$150 - General Support.** Listed on the event's web-page; Signage at registration desk; Recognition in NHWWA Journal. Helps cover the administrative costs of the event.
- ☐ **\$250 - Food & Beverage.** Listed on the event's web-page; Signage at registration desk; Recognition in NHWWA Journal; Display at Food & Beverage Stations; coffee & pastries for trade show attendees; Provides lunch for trade show attendees and appetizers at the reception.
- ☐ **\$500 - Seminar Room.** Only two available; Listed on the event's web-page; Signage at registration desk; Recognition in NHWWA Journal; Prominent display in sponsored room; Acknowledgments by room moderators; Provides general support for the event.
- ☐ **\$500 - Social Hour.** Only three available; Listed on the event's web-page; Signage at registration desk; Recognition in NHWWA Journal; Prominent display at Social Hour. Covers cost of Social Hour bar and appetizers at the end of the event.

TOTAL: _____ booth registration, additional attendees, electricity and/or sponsorship to be paid by check or request an invoice.

_____ Check enclosed

_____ Please send an invoice (invoices can be paid with a credit card by following a secure link)

Please send completed Exhibitor Booth Registration Form and Electrical Order Form to: NHWWA, 18 N. Main St., Suite 308, Concord, NH 03301 or email to: info@nhwwa.org. Checks should be made payable to NHWWA.

Cancellations and Refunds: *All cancellations of exhibitor booth registrations by exhibitors must be made in writing (email accepted) to NHWWA at 18 N. Main St., Suite 308, Concord, NH 03301. All requests to cancel an exhibitor booth registration shall be effective upon receipt by NHWWA. A full refund of Exhibitor Registration fees, less a 25% administrative fee, will be granted if written notice is received by NHWWA thirty (30) or more days before the event. No refunds will be made if received within less than thirty (30) days before the event. If the event is cancelled by NHWWA due to events beyond our control, exhibitors will be contacted with refund options.*



NH Water Works Association
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